**CENTRE FOR JOURNALISM**

**STUDENT LIAISON COMMITTEE**

Notes of meeting held on Monday, 5th December 2016 at 1pm in G4-12

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**PRESENT:**

Lee Kenny (LK) Lecturer, Student Liaison Committee Chair

Isobel Mueller Eidhamer (IME) Year One UG Student Rep

Bernardita Botto (BB) Year Two UG Student Rep

Sean Hills (SH) Year Two UG Student Rep

Joe Cooper (JC) Year Three UG Student Rep

Ingebjorg Iversen (II) Year Three UG Student Rep

Kourosh Ziabari (KZ) MA in International Multimedia Journalism Student Rep

**NON-ATTENDEES**

Anastasia Dzutstsati (AD) Year One UG Student Rep

Joshua Flores (JF) Year Two UG Student Rep

Pape Guye (PG) MA in Multimedia Journalism Student Rep

nhg

**1.0 MATTERS ARISING FROM PREVIOUS MEETING**

LK said Action Points from the last Student Liaison Meeting (held on Thursday Oct 20th) had been raised with CfJ staff at the Board of Studies meeting. LK has also sent the contact details of the Year Two Mentors to the Year One Students.

**2.0 ITEMS FOR DISCUSSION**

2.1 JC said there had been timetable variations this term which students were given at very short notice. He asked if changes could be recorded/advertised centrally via Moodle. He said that on one occasion students were notified of a change the day before, via Facebook.

II said feedback for the Team Newsday was not available until after the Individual Newsday. Students were therefore not able to implement any recommendations included within the feedback.

**ACTION: LK to raise these points with the Centre for Journalism teaching staff.**

2.2 JC asked about the impact on students’ attendance if they no longer wish to study shorthand – either because they do not want to complete the NCTJ Diploma or because they want to pursue an alternative NCTJ pathway.

**ACTION: LK to clarify this matter and provide students with an answer.**

2.3 SH said students were unhappy with the length of time required to receive TV project feedback.

**ACTION: LK to raise these points with the Centre for Journalism teaching staff.**

2.4 BB said that the hand dryers in the toilets in Gillingham Building are ineffective. LK said it was beyond the remit of the Student Liaison Committee to address this matter.

2.5 BB and SH said they were not aware they could select ‘Wild Modules’ in their third year and requested further information about them before they make their Year Three Elective choices.

**ACTION: LK to raise these points with the Centre for Journalism teaching staff.**

2.6 IME said Year One student don’t receive teaching remission during essay week off and asked if Reporting, Shorthand and Conference sessions could be suspended for a week.

**ACTION: LK to raise these points with the Centre for Journalism teaching staff.**

2.7 KZ asked if MA students could receive additional assistance with how to create blog posts and asked why students are not able to access archived blog posts

**ACTION: LK to raise these points with relevant member of staff.**

2.8 KZ said there were delays in receiving grade feedback asked for greater clarification about grading criteria.

**ACTION: LK to raise these points with the Centre for Journalism teaching staff.**

2.9 KZ asked if Visiting Lecturers’ office hours could be made available either on a noticeboard or on the CfJ website. LK said he would look into this.

**3.0 NEXT MEETING**

3.1 It was agreed that the next meeting would be held in the Spring Term, at a date to be fixed. However, LK explained that any pertinent issues could be raise with him as and when required.